

## BAXI GROUP PENSION SCHEME INSTRUCTION TO CHANGE AVC CONTRIBUTIONS

Before completing this form, it is important that you have read the Investment Guide, the Scheme booklet as well as referred to the Baxi website (<http://www.baxipensions.co.uk>).

Please use **CAPITALS** when filling in your details.

<b>1. PERSONAL DETAILS</b>		
Surname	Title	Forenames
Date of birth (dd/mm/yy)		NI Number
<b>2. HOW WOULD YOU LIKE YOUR CONTRIBUTIONS TO CHANGE?</b>		
I authorise and request my employer to change the additional voluntary contributions from my salary as follows:		
Present contribution	% or £	per month
New contribution	% or £	per month
AVC contributions to be changed (from the month of) _____ year 20____		
Signed:		Date:

You can change your contribution rate at any time. If you wish to change your rate of contributions, you should complete this form and send it to the person responsible for HR at your site before the date of contributions.