

BAXI GROUP PENSION SCHEME INSTRUCTION TO CHANGE PENSION CONTRIBUTIONS

Before completing this form, it is important that you have read the Scheme booklet as well as referred to the Baxi website (<http://www.baxipensions.co.uk>).

Please use **CAPITALS** when filling in your details.

1. PERSONAL DETAILS		
Surname	Title	Forenames
Date of birth (dd/mm/yy)		NI Number
2. HOW WOULD YOU LIKE YOUR CONTRIBUTIONS TO CHANGE?		
I authorise and request my employer to change the pension contributions from my salary as follows:		
Present contribution	%	
New contribution	% (maximum 4%)	If you would like to contribute more than the maximum, please complete the AVC application form.
Contributions to commence from the month of _____ year 20____		
Signed:		Date:

You can change your contribution rate at any time. If you wish to change your rate of contributions, you should complete this form and send it to the person responsible for HR at your site before the date of contributions.